



THE NSW ASSOCIATION OF AUSSI MASTERS SWIMMING CLUBS INC

trading as Masters Swimming NSW

Annual General Meeting

held on 17 May 2014

at Ken Brown Rooms, 6A Figtree Drive,
Sydney Olympic Park.

Minutes

The meeting commenced at 10:35 am.

1. Welcome to members by President

Jane Noake welcomed and thanked the Member Clubs delegates and Registered Persons for their attendance.

2. Apologies

Registered Persons: Tony Tooher-Vice President, Jenny Whiteley (Endurance Recorder), Jodie Burke (Safety Coordinator), Roger Dietrich (Facebook Administrator), Robyn Hoare, Phil Murray, David Lynch, Gordon Ferguson, David Bell, Annette Britten, Inga Kasch, Kay Freeman, Kerryn Blanch.

Clubs: Bidgee, Castle Hill, Cook & Phillip, Ginninderra, Gosford, Jets, Lane Cove, Molonglo Waterdragons, Novocastrians, Oak Flats, Picton, Raymond Terrace, Shoalhaven Seahawks, Singleton, St George, Tattersalls, Terrey Hills, Tuggeranong, Wett Ones, Wyong Wobbygongs.

Moments silence in memoriam of passed members.

3. Declaration of Postal Votes and Delegates

Postal votes received from Molonglo Water Dragons and Tuggeranong Vikings.

Delegates for the 22 clubs present as follows:

Blacktown Beavers – Scott Hay

Blue Mountains Phoenix –Jillian Pateman

Campbelltown – Barbara Briggs

Caringbah – Anita Saviane

Cessnock – Di Partridge

Cronulla Sutherland – Beryl Stenhouse

Ettalong – Opal Eddy

Hills – Mark Hepple

Hornsby – Stuart Ellicott

Hurstville – Simon Watkins

Manly Masters – Ruth Fitzpatrick

Merrylands – Peter Johnston

Myall Masters – Chris Lock

North Sydney – Christina Echols

Penrith – Angela Elkington

Ryde – Jamie Turner

Sutherland Sandbern – Paul Vallis

Seaside Pirates – Paul Slater

Trinity – John Kulhan

Warringah – Graham Campbell

West's Auburn – Terry Gainey

Wollongong – Sue Johnstone (Life Member)

Other Registered Persons present were:

President: Jane Noake (Seaside Pirates)

Treasurer: Stuart Meares (Warringah)

Country Vice President: Sue Wiles (Blue Mountains).

Ordinary Members of the Board: Jon Hawton (Blacktown), Neil Keele (Ettalong), Owen Sinden (Campbelltown)

Life Members: Helen Rubin (Ryde), Sue Johnstone (Wollongong)

Administrator/Minute taker: Jillian Pateman (Blue Mountains)

Registered Persons: Noel Partridge (Cessnock); Carol Dawson (Cronulla); Jenny Shay (Liverpool) Peter Rawling, Dawn Gledhill (Manly); Greg Lewin (Ryde); David Harget, (Sandbern); Sandra Rogers, Emma Rogers, (Seaside Pirates) Daphne Kulhan (Trinity); Paul Bailey, (Warringah);

4. Confirmation of Minutes of Annual General Meeting of 18 May 2013

As the minutes have been available on the MSNSW website, they were taken as read.

Matters arising:

Motion: That the Minutes of the Annual General Meeting held on 18 May 2013 be accepted as correct.

Moved: West's Auburn (Terry Gainey); seconded: Ettalong (Opal Eddy).

Motion carried.

5. Receipt and review of the reviewed reports of the Statement of Income and Expenditure in the

Treasurer's Report

Stuart Meares spoke to the financial statements.

Matters noted:

Income for 2013 was good with a small surplus primarily due to a successful National Championship meet.

It is noted that State government funding may not be received in the future, that Sports House may be moving from Figtree Drive in which case payment of rent for office space may be required.

As the reports have been on the NSW website for four weeks Stuart invited any questions.

It is noted that the report is tabled as fact and does not require a motion of acceptance.

6. Appointment of an independent assurance practitioner for the next financial year

In 2008 the Association gave the Board the discretion to present an independent assurance practitioner's review of accounts by a qualified accountant to the Annual General Meetings. Again this year (31 December

2013) a review was made of the functions in the branch office by WW Vick & Co, as stated on pages 14 & 15 of the Annual Report.

Appointment of Reviewing Accountants WW Vick & Co confirmed and Stuart moved the motion that they remain. Seconded: Ryde (Helen Rubin) All in favour, nil against.

7. To receive reports on the activities of the Association

It was agreed that a motion accepting all reports would be moved at the conclusion of the presentation of them all.

President – Jane Noake

Jane spoke to her report which is on the website.

Highlights included 460 NSW members participated in the 2013 National Championships, an encouraging number compared to the 193 MSQ members that attended Rockhampton recently.

Jenny Whiteley's outstanding achievements throughout 2013 including her induction into Swimming's International Hall of Fame and seven World records were acknowledged and congratulations extended.

Also acknowledged was Peter Johnston the 2013 NSW Coach of the year who then went on to win National Coach of the Year and congratulations to Jodie Burke who won 2013 NSW Official of the Year and the National Official of the Year.

Jane went on to state that coaching is the backbone of our activities and that's where the focus should be, our coaches need to be looked after. There will be a coach clinic next door in the Centenary Room at NSWIS on August 17. Sue Johnstone asked that Officials be invited as there are areas that get crossed over.

Gary Stutsel & Di Partridge were thanked for their efforts and energy, it is recognised that succession planning needs to be in place in all areas. Safety was also highlighted as being of primary importance and that this message needs to be repeated at club level.

Surplus funds from the 2013 National Championships have been directed to the Sport Development Officer position and Simon Watkins is focussing on the 18-24 year age group through his contact with junior clubs.

The club reports in the 2013 Annual Report make good reading and offer ideas and insight into how other clubs operate. Jane recommends reading the content but expressed disappointment in 19 clubs not submitting a report.

Masters Swimming in Australia celebrates its 40th (ruby) anniversary next year and a big NSW dinner is being organised for September 2015.

Vice-President Country – Sue Wiles

Sue spoke to her report and added her congratulations to Tuggeranong Vikings for making a tremendous effort in many areas throughout 2013. Sue repeated that distance and population pose difficulties for regional membership so she is looking into coach clinics which may run into swim carnivals. Griffith is being explored for early 2015.

A regional member has asked for the 'most active swimmer' list to be expanded to show all, this will be researched.

National Delegate – Jon Hawton

Jon spoke to his report. An interesting first year as NSW delegate. The inaugural National Swim series will be a highlight and a lot of work has gone into getting this off the ground. A comment from the floor was the disappointment that the World Championships in Montreal was not included but Jon replied that it is a national series.

MSNSW members are welcome to attend any MSA swim meet across Australia.

Administrator – Jillian Pateman

Jillian noted her report is on the website.

Social Media – Roger Dietrich

Roger's report was read out.

Technical Director – Gary Stutsel

Di Partridge spoke for Gary's report

FINA will not recognise times from Masters Games as they accommodate non-members. Two swim caps are now permissible in FINA rules. Gary is happy that DQ's are at an all-time low but false starts and Relay changeovers need work at club level and should be practised at training sessions.

Training Co-ordinator – Diane Partridge

Di spoke to her report and noted that 2013 was a good year for accreditation.

An Officials workshop was held with good numbers of attendees to go over the new rules that came into play from 1st January 2014. Di & Gary then hosted several informal workshops prior to swim meets to ensure there was wide knowledge of the rules by implementation date.

There has also been a rule change so now Officials no longer have a rigid pathway after qualifying as a Timekeeper, courses can be undertaken in any order. Members, family and friends need to look at furthering their qualifications as there are currently only four Referees under 60!

Publishing an annual training had little success but Di noted that when clubs run their own course for their own members there is a good success rate of completion. A total of 54 accreditations in 2013 and 2014 is a year for reaccreditation.

Di explained that logsheet data is filed monthly to the national office, usually around 16th of the month.

Patience is asked for those expecting a quick turn-around. It would assist greatly if Officials filled in their member number and their Technical Officials number. Certificates will be posted out if preferred.

Question from the floor asked if, in this day of electronic paperwork, that all courses couldn't be e-learning modules. It was explained that practical hours still need to be logged to prove competency and so it was requested that a Masters logsheet folder be part of the kit at each sanctioned swim meet instead of individuals holding them. Idea will be trialled.

Newly qualified officials are to be encouraged to contact Di, as a go-between, if they wish to volunteer at any meet.

Di clarified that re-accreditation is required every four years for positions from Chief Timekeeper and above.

Coaching Director Report – On the website.

Endurance Report – Jenny Whiteley

Jenny's apologies came in at 1130, her report is on the website.

Records Recorder – Jillian Pateman

Jillian noted her report is on the website.

Safety Co-coordinator — Jodie Burke

Jodie sent her apologies, her report is on the website.

Webmaster — Helen Rubin

Helen spoke to her report: There were major changes to the website platform and the training available to webmasters was not held outside of working hours which proved limiting for Helen. As stated last year the website will remain the formal representation of information sharing for MSNSW and Social Media platforms has tremendous success as an informal face of the organisation.

webmasters@mastersswimmingnsw.org.au

Meet Recorder – Mark Hepple

Mark's report is in the Annual Report on the website.

Mark thanked everyone for the acknowledgements he has received, he is very grateful.

Motion: Jane Noake moved that all the above mentioned reports be accepted.
Accepted: Angela Elkington (Penrith)
Motion carried.

8. Election of Office Bearers

Election of Executive

President — one nomination had been received for Jane Noake, who was declared elected.

Vice-President — one nomination had been received for Tony Tooher, who was declared elected.

Vice-President Country — Election required as two nominations; Neil Keele and Sue Wiles. Votes cast by country clubs present plus two postal votes and counted by Sue Johnstone (NWL) and Jamie Turner (NRY).

Sue Wiles declared elected.

Treasurer — one nomination had been received for Stuart Meares, who was declared elected.

9. Ordinary Members of the Board – Due to the outcome of the vote for Country Vice President Sue Wiles withdrew her nomination.

Election required as four nominations had been received for the three positions - Jon Hawton, Neil Keele, Chris Lock and Owen Sinden.

Votes cast by club delegates present plus two postal votes and counted by Sue Johnstone (NWL) and Jamie Turner (NRY).

Jon Hawton, Chris Lock and Owen Sinden declared elected.

Jane thanked Neil for his service to the organisation over the past few years.

The elected Executive and Ordinary Members will constitute the MSNSW Board from the conclusion of this meeting until the next Annual General Meeting. National Delegate will be decided by the Board.

10. General Business

To consider motions and all agenda items for which due and proper notice has been given.

Two agenda items were received from the Board;

- (1) That from 1 January 2015 host clubs of swim meets must provide four officials accredited to at least Chief Timekeeper level from within their club membership.

NTN & NCN responded in writing-NTN supports the intent but feel it would significantly impact on smaller clubs therefor remain at three & see merit in clubs connecting with each other for support in this area. NCN supports this & would like every club to train members to a minimum level. NML asks for some allowance for small clubs & NWL agreed with this. Jane explained the BPS rules allowed for the board to approve meets from smaller clubs & therefore exceptions can be made. NCK agrees with the idea and asks should it be a percentage of club membership? Also suggests that there could be a proviso to MSA membership to undertake an official role. NNS recommends that partners and families should be part of the count-not just financial members-all agreed and the meeting was reminded of the Co, To, Vo membership type that encompasses all for \$10 a year. This is a MSA membership not MSNSW. There is currently no capacity for a social only membership.

- (2) That the accredited officials that host clubs of swim meets are required to provide must be first-claim members with that club, ie not second claim.

NCN & NTN agrees, NNS suggested that past members like to return occasionally to participate & these should be part of the club count. NWG asked if this could include family & friends of the host club, NWL asked if this would still be the case when two clubs combine to host a meet and was assured this would not be precluded.

(3) Expressions of Interest

The Board has sought expressions of interest in appointment to the following positions prior to the AGM.

- Branch Coaching Director —
- Branch Technical Director —
- Branch Training Coordinator —
- Newsletter Editor/Blogger —
- Webmasters —
- Endurance 1000 Recorder —
- Branch Safety Co-ordinator —
- Social Media —

These positions will be ratified at the following Board Meeting.

An expression of interest form is available for Member Clubs.

To consider matters for discussion:

Draft Health update form, idea first mooted by NWG

– NMR advised that IMGSTG can provide custom fields within the console as SAL used to do this.

Virtual Trophies-does the membership desire physical trophies?

– It was suggested to have a photo of the actual trophy on the website and then one shield or trophy can be transported to State Championships for photo opportunities.

Presidents meeting-what is desired?

- It was suggested to diarise a Presidents meeting six months after each AGM so the clubs can be kept up to date with ideas and changes and bring thoughts & issues to a peer meeting.

How many swim meets annually is ideal?

– This should be left to supply and demand, a buffer after State or National was one suggestion. Relaxation of the closing date (currently two weeks out) was requested and Mark Hepple replied that it would pose an onerous administrative burden as all entrants need to be financial by closing date. To check this one fact plus researching times entered by club Race Secretaries and getting programs formatted is time consuming for volunteers already.

Paul Bailey NWG thanked all Officials on behalf of the membership for their dedication and Sue Johnstone thanked all volunteers for their efforts.

11. Close.

The meeting closed at 12:55pm.