



**THE NSW ASSOCIATION OF AUSSI MASTERS
SWIMMING CLUBS INC**
trading as Masters Swimming NSW

Annual General Meeting
held on 18 May 2013
at Ken Brown Rooms, 6A Figtree Drive,
Sydney Olympic Park.

Minutes

The meeting commenced at 10:35 am.

1. Welcome to members by President

Jane Noake welcomed and thanked the Member Clubs delegates and Registered Persons for their attendance.

2. Apologies

Registered Persons: Mark Hepple (Branch Meet Recorder), Jenny Whiteley (Endurance Recorder), Jodie Burke (Safety Coordinator), Roger Dietrich (Facebook Administrator), Robyn Hoare, Phil Murray, David Lynch, Gordon Ferguson, Christina Echols, David Bell, Annette Britten, Inga Kasch, Kay Freeman, Kerryn Blanch.

Clubs: Armidale, Bidgee, Clarence River, Coffs Harbour, Cook & Phillip, Dubbo, Georges River, Lake Macquarie, Liverpool Leatherjackets, Myall Masters, Novocastrians, Oak Flats, Picton, Port Macquarie, Raymond Terrace, Shoalhaven Seahawks, St George, Terrey Hills, Wett Ones, Wyong Wobbygongs.

Moments silence in memoriam of passed members.

3. Declaration of Postal Votes and Delegates

Postal votes received from Clarence River, Oak Flats, Raymond Terrace and Wyong Wobbygongs.

Delegates for the 23 clubs present as follows:

Blacktown Beavers – Scott Hay

Blue Mountains Phoenix – Nerida Murray

Campbelltown – Owen Sinden

Caringbah – Beryl Stenhouse

Castle Hill – Heather Cachia

Cessnock – Di Partridge

Cronulla Sutherland – Carol Dawson

Ettalong – Opal Eddy

Gosford Seagulls – Neil Keele (Country VP)

Hills – Di Coxon-Ellis

Hornsby–Stuart Ellicott (Board Member)

Manly – Dawn Gledhill

Molonglo Water Dragons –Gary Stutsel

North Sydney – John Wynberg

Penrith – Angela Elkington

Ryde – Chris Lock

Sutherland Sandbern – Paul Vallis

Seaside Pirates – Paul Slater

Trinity – John Kulhan

Tuggeranong Vikings – Gary Stutsel

Warringah –Graham Campbell

Wests Auburn – Terry Gainey

Wollongong – Sue Johnstone (Life Member)

Other Registered Persons present were:

President: Jane Noake (Seaside Pirates)

Vice President: Tony Tooher (Warringah)

Treasurer: Stuart Meares (Warringah)

Ordinary Member of the Board: Jon Hawton (Blacktown); Sue Wiles (Blue Mountains).

Life Members: Helen Rubin (Ryde), Sue Johnstone (Wollongong)

Administrator/Minute taker: Jillian Pateman (Blue Mountains)

Registered Persons: Barbara Briggs, Russel McLeod (Campbelltown); Noel Partridge (Cessnock); Anita Saviane (Cronulla); Mary Woodward, Tony Goodwin (Manly); Jamie Turner, Helen Rubin (Ryde); David Harget, Steve Murray (Sandbern); Daphne Kulhan (Trinity); Paul Bailey, Peter Kaupert, Wilson Gamble, Joy Saunders (Warringah); Susan Bellamy, Wayne Sampson (Wests Auburn); Robin Henze, Roger Montgomery (Wollongong).

4. **Confirmation of Minutes of Annual General Meeting of 19 May 2012**

As the minutes have been available on the MSNSW website, they were taken as read.

Matters arising:

Motion: That the Minutes of the Annual General Meeting held on 19 May 2012 be accepted as correct.

Moved: Castle Hill (Heather Cachia); seconded: Ettalong (Opal Eddy).

Motion carried.

5. **Receipt and review of the reviewed reports of the Statement of Income and Expenditure in the Treasurer's Report**

Stuart Meares spoke to the financial statements.

Matters noted:

Income for 2012 was down slightly from previous years and expenses up slightly.

As the reports have been on the NSW website for four weeks Stuart invited any questions. Gary Stutsel sought clarification that the word profit should be known as surplus. Stuart agreed as MSNSW is a not-for-profit organisation.

It is noted that the report is tabled as fact and does not require a motion of acceptance.

6. Appointment of an independent assurance practitioner for the next financial year

In 2008 the Association gave the Board the discretion to present an independent assurance practitioner's review of accounts by a qualified accountant to the Annual General Meetings. Again this year (31 December 2012) a review was made of the functions in the branch office by WW Vick & Co, as stated on pages 15 & 16 of the Annual Report.

Appointment of Reviewing Accountants WW Vick & Co confirmed and Stuart moved the motion that they remain. Seconded: Hills (Di Coxon-Ellis). All in favour, nil against.

7. To receive reports on the activities of the Association

It was agreed that a motion accepting all reports would be moved at the conclusion of the presentation of them all.

President – Jane Noake

Jane spoke to her report which is on the website. Highlights included the lead-up to the National Championships and working with the Organising Committee whose goal was to ensure a fun meet and that was achieved. It was recognised how very hard these committee members worked.

Jane expressed her thanks to all Officials, Board members, Administrator and all the swimmers. The National Championships will make a surplus of funds although sponsorship was very hard to achieve.

Younger swimmers are now joining the organisation and Jane asked that clubs generate this push from club level.

The Board offered funds during 2012 for marketing ideas which was taken up by only two clubs. The offer is still open with the proviso that, if successful, the campaign is shared widely throughout the Branch.

Congratulations were extended to Tony Goodwin for winning the NSW Sports Federation's Master Athlete of the Year Award.

Jane acknowledged the Board for all the hard work they do for MSNSW without which we wouldn't have any swimming.

Vice-President Country – Neil Keele

Neil spoke to his report and added that he will be overseas for five months of 2013.

National Delegate – Stuart Ellicott

Stuart Ellicott spoke to his report.

At the National Board Meeting (NBM) warm up/swim down issues were discussed as was the Masters Swimming Queensland MSX program with regard to it being offered nationally. There has been an exit survey undertaken by the national office of members that have not renewed their membership, a national swim series is being organised as is an open water swim series in those Branches that promote them.

The National Board is updating the organisations Strategic Plan and a rebranding of our image is underway. This includes a new logo and artwork will be shared with the members present.

Stuart reminded the meeting that the NBM serves the membership so are open to ideas, suggestions and questions.

Jane thanked Stuart for his contributions to the Board and noted that Stuart has decided to stand down this year. Stuart has represented MSNSW well as the National Delegate for the past two years.

Administrator – Jillian Pateman

Jillian noted her report is on the website.

Technical Director – Gary Stutsel

Gary has nothing further to add to his report which is on the website

Training Co-ordinator – Diane Partridge

Di spoke to her report and noted that 2012 had Starters achieve reaccreditation.

Di clarified that re-accreditation is required every four years for positions from Chief Timekeeper and above. Facebook has been utilised to advertise training courses. The Training Calendar was entered on the website but there was little response. Di is now on the National Technical Committee and is proud of MSNSW's processes and professionalism. Di thanked everyone involved in her nominations for Branch and National Official of the Year.

Coaching Director Report – Di Coxon-Ellis

Di thanked the Administrator, John Kulhan and Vicky Watson for their support. There were two Intro to Coaching courses conducted in 2012 as well as concentrating on reaccreditation for existing coaches. Di thanked the board for their financing the course she attended at NSW Sport & Recreation as a precursor to sending trainee coaches. Clarification by the National office explains that the Club Coach participants need to attend only four modules and this costs \$100 if completed online. Di asks that clubs nominate someone for the Coach of the Year award as this recognises and appreciates those that work so hard to promote their swimmers.

Endurance Report – Jenny Whiteley

Jenny sent her apologies- Helen Rubin spoke to her report. The transition from aerobics program to the new End1000 software has been successful. The new format is modern and easy to use.

Meet Recorder – Mark Hepple

Mark has sent his apologies-report is on the website.

Jane thanked Mark for all the work that he does behind the scenes. It is noted that Mark was everything behind the National Championships and that his was the most massive workload.

Records Recorder – Jillian Pateman

Jillian noted her report is on the website.

Stuart Ellicott recognised an omission of one World Record achieved at the National Championships in Adelaide. This will be corrected in the report on the website. Congratulations to both Stuart Ellicott and Tony Goodwin for their records achieved in Breaststroke throughout 2012.

Safety Co-coordinator — Jodie Burke

- Thanks to Jamie Turner for assistance in producing the report tables. The importance of safety was stressed and that clubs should keep it foremost in their minds.

Webmaster — Helen Rubin

Helen spoke to her report: 2012 had a lot of changes, the organisation moved to a national website providing uniformity in Masters Swimming and for the Branches. There is still a need for the work from Peter Gregory in providing swimmer profiles which is a well-used facility by MSNSW members. Helen is grateful to Lynette Falconer, Lindsay Brice and Mark Hepple who have all assisted and improved the look of the website. Helen recognised that the website will remain the formal approach for information sharing while Facebook is informal. The website is receiving high traffic according to statistics on Google Analytics. Helen pleads with clubs to provide stories/articles/news with pictures to keep the site fresh and active and will look to integrate some facebook stories.

Terry Gainey (Wests Auburn) asked which address the stories should go to in the first instance?

webmasters@mastersswimmingnsw.org.au

Motion: Jane Noake moved that all the above mentioned reports be accepted.
Accepted: Terry Gainey (Wests Auburn); Seconded: Opal Eddy (Ettalong)
Motion carried.

8. Election of Office Bearers

Election of Executive

President — one nomination had been received for Jane Noake, who was declared elected.

Vice-President — one nomination had been received for Tony Tooher, who was declared elected.

Vice-President Country — Election required as two nominations; Neil Keele and Sue Wiles. Votes cast by country clubs and counted by Sue Johnstone (NWL) and Jamie Turner (NRY).

Sue Wiles declared elected.

Treasurer — one nomination had been received for Stuart Meares, who was declared elected.

9. Ordinary Members of the Board – Due to the outcome of the vote for Country Vice President Sue Wiles withdrew her nomination.

Three nominations had been received for the three positions - Jon Hawton, Neil Keele and Owen Sinden who were declared elected.

The elected Executive and Ordinary Members will constitute the MSNSW Board from the conclusion of this meeting until the next Annual General Meeting. National Delegate will be decided by the Board.

10. General Business

(a) To consider motions and all agenda items for which due and proper notice has been given.

One agenda item received from Warringah (NWG).

NWG asks to initiate a membership drive for the organisation as a whole.

Peter Kaupert spoke to his proposal as NWG can see statistically MSA's membership numbers are in steady decline since 2002. As the positive aspects of membership need to be promoted on a national basis the club is offering to spearhead a campaign and provide a Project Manager. It is hoped to raise awareness to all the sport has to offer. It is expected to create a multi media campaign and to assist clubs to promote themselves by providing a media kit to attract, welcome and retain members. Project brief would include a team to source funding and grants. Angela Elkington (Penrith) asks for Youtube to be utilised. Stuart Ellicott, National Delegate, speaks for the National Board-there is funds available on application to MSA. The NBM are looking for strategies.

Gary Stutsel said the correct channel would be to put the budgeted proposal to the MSNSW Board and for it to be placed on our website for comment.

Tony Goodwin (NML) proposed the motion that this goes to the MSNSW Board for consideration- seconded Di Coxon-Ellis (NHL). Peter handed written proposal to the Board.

(b) To consider matters for discussion:

Jane introduced the new logo from MSA. Although the MSNSW Board is against this image it has been accepted at the National level. Discussion regarding the word 'masters' and 'adult' in the title as it is seen that swimmers are put off by perceived image of a 'master' athlete. Seaside Pirates is advertising itself as an adult swim club to attract those that may only be interested in fun, fitness and friendship without competition. It is thought the term masters can be confronting and a barrier to swimmers who don't believe they are good enough.

Barbara Briggs (NCT) comments that it is not easy to approach swimmers and explains difficulties in encouraging adults at pools to join. Terry Gainey (NWS) suggest advertising a minimum ability of, perhaps, 50m capability to avoid adults joining expecting coaches to teach them to swim and the basics.

Paul Bailey (NWG) stated that Roger Dietrich (NTN) has done a great job as Facebook Administrator.

Di Partridge (NCK) asks that delegates return from this AGM to their clubs and ask for more FB interaction. Gary Stutsel (NCN) asks that mention be made on the website that facebook can be viewed without the need to join. It is

visible to all without commitment.

Helen Rubin (NRY) asks for more stories on everyday swimmers to maximise the main body of members as opposed to youngest, oldest and record breakers. Di Partridge (NCK) asks for stories on younger swimmers to change the focus and the image from old people.

Graham Campbell (NWG) commented that age can be the human interest angle and that media need a 'hook' to be seen as newsworthy. Anita Saviane (NCS) believes the organisation falls down by not accommodating a social only membership type which opened up a detailed discussion.

Gary Stutsel informed the meeting that the National Technical Committee will focus on Timekeeper courses being rolled out to all clubs. Gary asks the delegates take this back to their clubs and start the training now.

It is expected that a workshop will be organised for new swim rules that are expected to come into force in July. Clubs are to send their coaches, Judges of Strokes, Inspectors of Turns to this meeting. John Kulhan (NTR) commented that these new rules are still in abeyance at this time.

Jane asks if clubs still want perpetual trophies? Delegates are asked to take the question back to their members, discuss at club level and respond to the Board.

Sue Johnstone (NWL) requests deceased Life Members to still get mentioned on the cover sheet of the Annual Report.

Expressions of Interest

The Board has sought expressions of interest in appointment to the following positions prior to the AGM.

- Branch Coaching Director — Di Coxon-Ellis;
- Branch Technical Director — Gary Stutsel;
- Branch Training Coordinator — Diane Partridge;
- *Splash-e* Newsletter Editor — Lindy Woodrow ;
- Webmasters — Helen Rubin, Lynette Falconer and Lindsay Brice;
- Endurance 1000 Recorder — Jenny Whiteley;
- Branch Safety Co-ordinator – Jodie Burke.

These positions will be ratified at the following Board Meeting.

An expression of interest form is available for Member Clubs.

11. Close.

The meeting was closed at 12:15pm.

Action Items: Peter Kaupert to present proposal direct to Board.